



# INDUSTRY HEALTH SOLUTIONS

Think Well, Work Well, Live Well



## A How-to Guide for using Zoom on a Mobile Device (Smartphone Or Tablet/Ipad)

At Industry Health Solutions we have been learning about Telehealth so that we can continue to offer services, even if you (or we) are not onsite. One of the ways we are doing this is providing videoconference sessions through a program called Zoom (free and no sign-up required).

Below is a step-by-step guide for how to use the program on a smartphone, tablet or iPad:

### Accessing your appointment

In your appointment confirmation email, your **appointment location** will open a **webpage**. See example:

**Appointment Scheduled**  
Kate Test

What Videoconferencing Consultation (Kate S)

When Tuesday, November 10, 2020 4:00pm (50 minutes)

Where Click to join meeting:  
<https://app.acuityscheduling.com/schedule.php?owner=14996823&action=zoom&uniqueID=06258991a8001e7e319b2353f514c79a&ownerID=14996823>

Thank you Kate, your appointment has been successfully scheduled.

**Videoconferencing Consultation**

November 10, 2020 4:00pm

Join Meeting:  
<https://us02web.zoom.us/j/82593045474?pwd=VUZVQ1FhTE15WXJJUit6ZjNNaGdOQT09>

Meeting ID: 82593045474

Meeting Password: 835509

**Join Meeting Now**

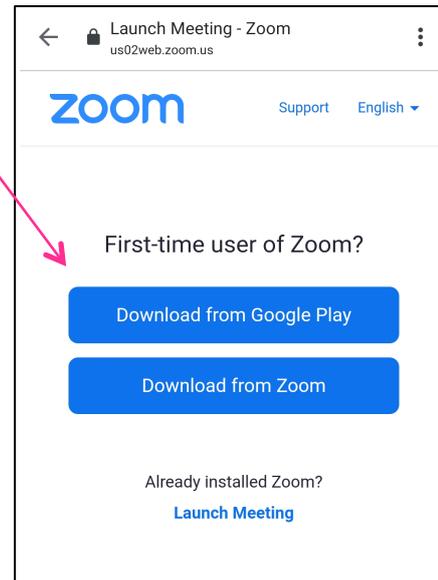
Powered By  
ACUITY SCHEDULING

Click on the **URL (website) link** or **join meeting button** to connect to the Zoom meeting\*.

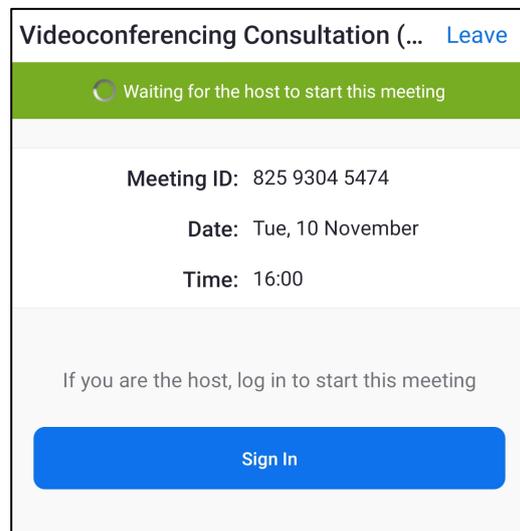
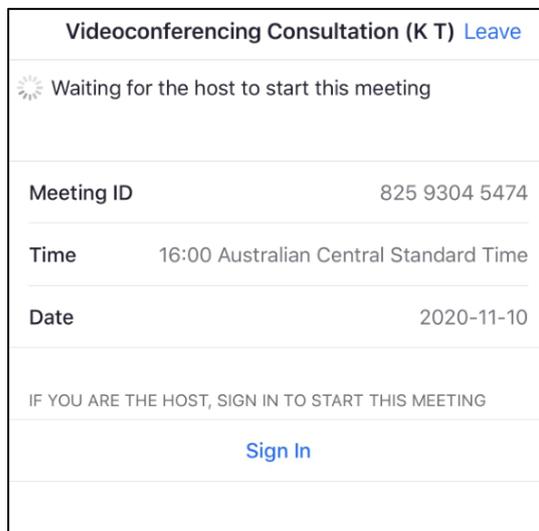
*\*note that this is an example link, ID and password*

## Launching the Zoom teleconference application

- If you haven't already installed Zoom, you'll be directed to the **App store (on an Iphone)** or **Play Store (on an Android)** to **download** the 'Zoom Cloud Meetings' application. Click to install it on your device. After installation, go back to the email webpage and **click join meeting now** again.



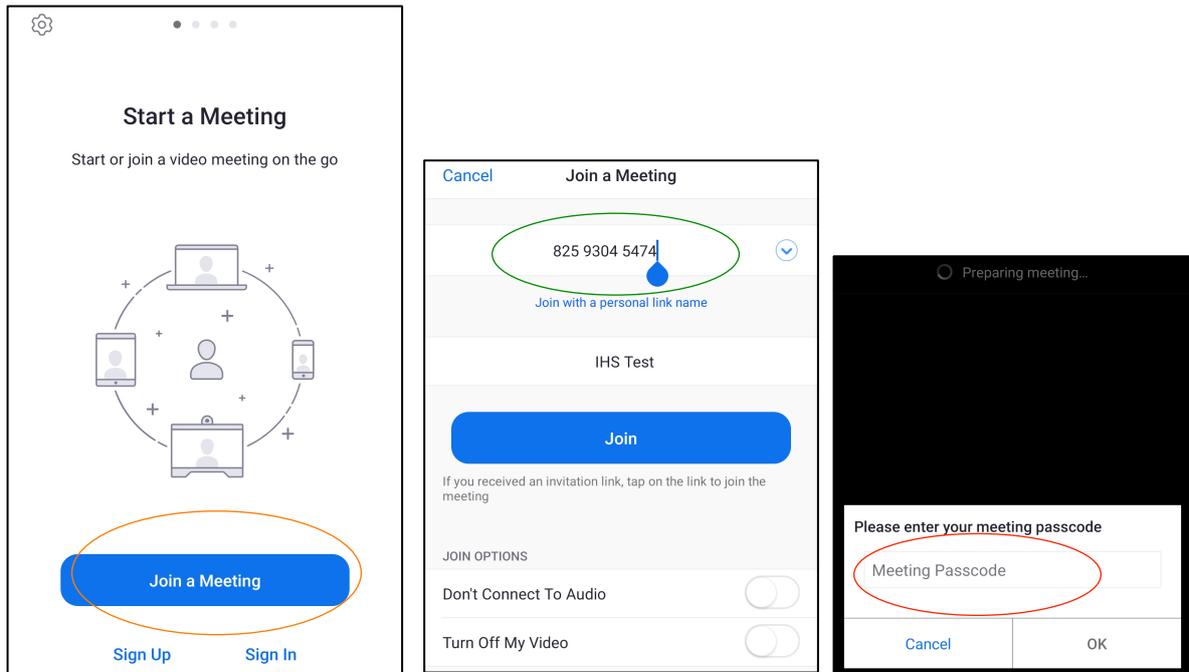
- If you've already installed Zoom on your device, the meeting window will open and you will be connected and see one of the following pages (iPhone and Android example):



Please wait for your consultant to start the meeting and admit you into the meeting room. You may be prompted with pop-ups asking for permission to access your device's audio and video functions – click **allow** and/or **join using internet Audio**.

### If the link does not open automatically

You can open the Zoom Application and enter the information from the invitation email. Join the meeting by clicking “Join a Meeting” then enter the **meeting ID**, name and select join. When prompted, enter the **password** from the email link.



Please wait for your consultant to start the meeting and admit you into the meeting room. You may be prompted with pop-ups asking for permission to access your device’s audio and video functions – click “join using internet” or “join video” or “allow”.

### If you are having issues with audio

On the bottom left of the screen, if there is a **Join Audio** button, click allow Zoom to access your audio microphone and/or dial over Internet.

*Note: this may appear top right of the screen on a tablet device.*

### If you are having issues with the link

Please check you have the latest version of Zoom available or contact our office staff for help.

